**INSIGHTSOFTWARE PROFESSIONAL SERVICES OFFERINGS:**
**PROFESSIONAL SERVICES WITH NO STATEMENT OF WORK - T&M UNDER 25 HOURS**
**(Clausion and Tabella)**

| PROFESSIONAL SERVICES OFFERING[1] | DESCRIPTION<br>PROFESSIONAL SERVICES WITH NO STATEMENT OF WORK – TIME AND MATERIALS UNDER 25 HOURS |
|---|---|
| **Professional Services Package** | **Offering Name: Professional Services with no Statement of Work – Time and Materials under 25 hours:**<br><br>Description of Services<br>• These services are remote professional services hours provided by insightsoftware consultants. By way of example, these hours can be used for:<br>  • Consulting on the preparation of consolidated financial statements<br>  • Report design, report creation<br>  • Software upgrades, if new versions are available and the necessary technical adjustments<br>  • System testing, data plausibility checks<br>  • Help with new product functions<br>  • Documentation<br>  • Support with changes to the product configuration<br>  • Project management (20% of the contracted time)<br><br>• The definition of the scope of the services and the timing of the consulting services must be agreed in advance between the customer and insightsoftware.<br>• These services cannot be used as an extension of existing projects or as part of an initial introduction or installation.<br>• The consulting services included in this order expire 12 months from the date of the written order. |

**INSIGHTSOFTWARE PROFESSIONAL SERVICES OFFERINGS:**
**PROFESSIONAL SERVICES WITH NO STATEMENT OF WORK - T&M UNDER 40 HOURS**
**(Clausion and Tabella)**

| PROFESSIONAL SERVICES OFFERING[1] | DESCRIPTION<br>PROFESSIONAL SERVICES WITH NO STATEMENT OF WORK – TIME AND MATERIALS UP TO 40 HOURS |
|---|---|
| **Professional Services Package** | **Offering Name: Professional Services with no Statement of Work – Time and Materials up to 40 hours:**<br><br>Description of Services<br>• These services are remote professional services hours provided by insightsoftware consultants. By way of example, these hours can be used for:<br>  • Consulting on the preparation of consolidated financial statements<br>  • Report design, report creation<br>  • Software upgrades, if new versions are available and the necessary technical adjustments<br>  • System testing, data plausibility checks<br>  • Help with new product functions<br>  • Documentation<br>  • Support with changes to the product configuration<br>  • Project management (20% of the contracted time)<br><br>• The definition of the scope of the services and the timing of the consulting services must be agreed in advance between the customer and insightsoftware.<br>• These services cannot be used as an extension of existing projects or as part of an initial introduction or installation.<br>• The consulting services included in this order expire 12 months from the date of the written order. |